

Instructor Approval Application
Michigan Department of Labor & Economic Growth
Bureau of Construction Codes & Fire Safety
Office of Local Government & Consumer Services
P.O. Box 30255
Lansing, MI 48909
(517) 241-9347

Office Use Only

INSTRUCTOR APPROVAL NUMBER

Authority: 1986 PA 54
Completion: Mandatory
Penalty: Instructor will not be approved

The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

Act 54 of 1986 and the Building Official, Plan Reviewers, and Inspector Registration Rules requires the Construction Code Commission to review and approve educational and training program instructors who will present instructional programs to building officials, plan reviewers, and inspectors to meet their continuing educational and training requirements as stipulated under the Act. For approval, instructors shall complete this form and submit it to the address listed above with the required **\$25.00** fee. Please make check or money order payable to the **State of Michigan**.

Required Standards - For Construction Code Commission approval of instructors, the following standards must be met:

1. Instructors must have four years of experience in the subject to be taught.
2. For technical and specialty categories in plumbing, electrical, or mechanical trades, instructors must have licensure at the journey level or higher or equivalent work history in addition to the four year experience requirement in #1 above.

New Applicant

Instructor Renewal - Instructor Number _____

Applicant Information

NAME (first name, middle initial, last name)		SOCIAL SECURITY NUMBER	
ADDRESS		TELEPHONE NUMBER	
CITY	COUNTY	STATE	ZIP CODE

Applicant Background - List a summary of work history or experiences relative to the subject to be taught. (Attach additional pages, if necessary.)

Educational/Training - List educational and training courses or programs completed relative to the subject to be taught. (Attach additional pages, if necessary.)

Certifications, Licenses, Registrations - List all certifications, licenses, or registrations held that relate to the subject to be taught. (Attach additional pages, if necessary.)

Previous Teaching/Training Experience - List any previous teaching or training experiences. (Attach additional pages, if necessary.)

Signature

APPLICANT'S SIGNATURE	TITLE	DATE
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